



FORT WORTH DESIGN COMMUNITY **2012 VENDOR NIGHT AND NETWORKING EVENT**

**Diamond Oaks Country Club ~ Grand Ballroom
5821 Diamond Oaks Drive North, Fort Worth, TX 76117
Thursday, April 12, 2012 ~ 6:00 to 8:00 pm**

Thank you for your interest in the Annual ASID Fort Worth Design Community Vendor Night.
Please read the following information carefully and contact
Jennifer Mitchel Rios at jen@jenriosdesign.com if we can further assist you.

Vendor Information:

1. Vendors are able to reserve a vendor table through PayPal. Table space is limited, so please make your table reservation early. The deadline for reserving and payment for a vendor table is April 1, 2012.
2. Table Cost: **\$100.00 per Vendor Table (Non-IP Member is \$200.00 per table)**. Reservations will be paid for through PayPal. Go to www.asidtx.org > News & Events tab > Design Communities link > Fort Worth page to find the PayPal button.
3. Vendors may have up to two (2) staff members representing their vendor table.
4. Exhibit items are limited to the table top only. No floor displays are allowed due to limited space.
5. Table size is 6'L x 2.5'W
6. Please use the underside of the vendor table for storage. Additional storage space **will not** be provided.

Check-In:

1. Check-in/Set-up is from 4:00 to 6:00 PM
2. We will notify you of your vendor table location at check-in.
3. Diamond Oaks owns their parking areas, so you are limited to using Diamond Oaks parking areas only. ASID is not responsible for any tickets, citations, or damage to the vehicles.

Check-Out:

1. Take-down and Check-out is from 8:00 to 9:00 PM
2. All exhibit items must be removed from the facility by the end of the show.
3. All vendors are responsible for disposing of their own trash.

Other Items:

1. **Sponsorships:** We encourage Industry Partners to sponsor events throughout the year. Sponsorship money is used toward charity donations, reimbursement programs, scholarships, and more. ASID receives paid sponsorships, as well as in-kind donations (food, beverages, rentals, etc.).
2. **Marketing:** We encourage you to bring marketing materials and business cards to pass out to the attendees. We encourage you to market this event to all your current and prospective clients. Please print out and post the invitation at your showroom and email it to your clientele.
3. Notwithstanding anything herein to the contrary, all deposits, payments, and costs to be paid hereunder are **nonrefundable**. Moreover, if the event subject of this agreement is rescheduled, delayed, postponed, or cancelled for any reason or no reason at all, including, but not limited to, site unavailability, force Majeure, acts of God, or inclement weather, no refund or credit shall be due hereunder.



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Secure your spot by:

- 1) Filling out this form and faxing it to 817-750-1934.
- 2) Going to www.asidtx.org > News & Events tab > Design Communities link > Fort Worth page and paying via the PayPal button.

Deadline for registering and payment is April 1, 2012.
Vendor Table space is limited. Please make your table reservation early.

Payment Information: \$100.00 per Vendor Table (Non-IP Member \$200.00)

Company Name:	IP Member #:	
Address:		
Primary Contact:		
Phone Number:	Day of Event #:	
Email:		
Website:		
Rep Names: (limit 2 per table)		
Products Showcasing:		
Product Category: (Please select all that apply)	<input type="checkbox"/> Accessories <input type="checkbox"/> Construction <input type="checkbox"/> Finishes <input type="checkbox"/> Flooring <input type="checkbox"/> Other: _____	<input type="checkbox"/> Furniture/Interiors <input type="checkbox"/> Landscape <input type="checkbox"/> Lighting <input type="checkbox"/> Plumbing
	<input type="checkbox"/> Request Nearby Electrical Outlets <input type="checkbox"/> Other: _____	

Signature: _____ **Date:** _____